

Outreach and Events Committee Standing Rules

Fall 2022

- Section I: Regular Meetings
- Meetings will be held at 6:00 p.m. on Wednesday opposite Full Senate Meetings, or as called by the Chair.
 - Emergency Outreach and Events Meetings can be called at the discretion of the Chair, or if necessary, by the majority of the seated committee members.
- Section II: Parliamentary Authority
- The parliamentary authority will be Robert's Rules of Order Newly Revised.
- Section III: Operating Procedures
- The Chair shall conduct all business at hand of the committee.
 - The Vice Chair shall record all actions of the committee.
- Section IV: Agenda
- Opening
 - Call to Order
 - Land of Acknowledgement
 - Roll Call
 - Approval of Agenda
 - Approval of Minutes
 - Preliminary Business
 - Chair
 - Vice Chair
 - Members of the Committee
 - Public Comment
 - Media
 - Old Business
 - New Business
 - Closing
 - Members of the Committee
 - Vice Chair
 - Chair
 - Adjournment
- Section V: Quorum
- Quorum will be a simple majority of the seated Committee Members.

Section VI:

Voting

- All votes will be taken by roll call vote and will be recorded by the Vice Chair.
- Absolutely no proxy votes will be allowed from Committee Members. A Committee Member must be present to vote.

Section VII:

Absences

1. Any member having two (2) or more unexcused absences will lose voting privileges at the next meeting, and/or be subject to any further reprimands that the Committee feels are necessary. Excuses will be determined by the Chair of the Committee.