

# **Draft Minutes**

## ASUNM FINANCE COMMITTEE MINUTES

9/6/2023

5:30PM

SUB FIESTA A/B

**Ria Schultz**  
Chair

**Julián  
Ángel**  
Member

**Emma  
Fetherman**  
Vice Chair

**Gabriela  
Grado**  
Member

**Lucas  
Gutierrez**  
Member

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- 1) Opening
  - a. Call to Order
    - i. Chair calls meeting to order at 5:32pm
    - ii. Chair entertains a motion to move out of parliamentary procedure
      - a. Seconded and passes.
    - iii. Chair entertains a motion to move back into parliamentary procedure
      - a. Seconded and passed
    - iv. Chair entertains a motion to recess until 5:55pm
    - v. Chair calls the meeting to order at 6:02pm
  - b. Land Acknowledgement:
    - i. Chair Schultz: Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache - since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.
  - c. Roll Call
    - i. 4 senators present; 0 senators absent
  - d. Approval of Agenda

- i. Seconded and passed
  - e. Approval of Minutes
    - i. Seconded and passed
- 2) Preliminary Business
  - a. Finance Chair
    - i. Budget Revisions Report: I went over everything in prefinance. We are going to do balance forward mostly in order, the only one may be late which is senate when we can table and come back to.
  - b. Members of the Committee
    - i. none
  - c. Public comment
    - i. none
- 3) Old Business
- 4) New Business
  - a. Emma Fetherman enters a motion to block vote new business subsection a line item 1-11
    - i. Questions
      - a. none
    - ii. Discussion
      - a. none
    - iii. Seconded and passed.
  - b. Balance Forwards
    - i. Admin Account
      - a. Krystah Pacheco: So, I am here to present on behalf of the admin accounts. So, as you know, our office manager is Chris. So, her salary is paid to the admin account. There is also a lot of other funding that supports ASUNM. One of those fundings that are for all ASUNM is office supplies. Rather than every agency having separate office supplies budgets we have included it for all ASUNM in the admin account, which can be purchased through Chris. We are getting a lot more engaged, and we will be printing a lot more flyers, so the budget for office hours needs to increase. In discussion with Chris, she thinks that \$600 would be a healthy amount for the rest of the year. The second request in the balance forward, Chris got a raise this year through her position with UNM (University of New Mexico), and so the figure represented, were given to us by SGAO to supplement that raise. We need to add 3025 dollars to her salary
    - b. Questions
      - i. None
    - c. Discussion
      - i. None
    - ii. Arts and Crafts Studio
      - a. Sarah: For those who do not yet know, we're are a craft studio open to anyone in the community. Anyone can come in clay

and jewelry. We also offer weekly workshops and we try to do different sorts of events throughout the year. We also do a craft fair in the fall and the mosaic installation. So yeah, we'll get more into the balance forward. So first, we're asking for roughly \$3,000 in FICA and workers comp, rounding it up just so it's easier. That's just to replenish that fund and then going into we are asking for industrial rugs. So that way we do not pull a bunch of dust out with our shoes into the sub hallway. I know that SUB been asking for us update that so that's what we're gonna do. A shop vacuum ours are really not working and we've tried to do the filters and they're still not working. So just again, one or two more definitely a bigger one and then a smaller one. My goal ultimately is to work with the SUB to put permanent air purifiers into the studio, but for now we would like to get studio grade air purifiers so that way it's safer for people in the studio because we're not allowed to open our door. So, it makes it really not safe to breathe in there. And then we are asking for Spotify Premium. That's just so that ads don't play when we're listening to music in the studio, it really brings down the mood. Sorry, I don't know how else to explain it. Next, we are requesting a drill to mix clay. We mix our clay by hand. And we do have a drill, but it is starting to smoke and that is again not safe. So, to update that would be great. And asking for more money for bands for the craft fair. I would like to not only pay our bands more, but also to get at least one or two a little bit more know Albuquerque well known bands at the craft fair to the get people to come in more like patrons come to the studio. And then lastly, we are asking for money for supplies for workshops. The main two we want to focus on is printmaking and then bringing in an artist. I have a list right here. We're already starting to planning and we've talked to studio members if they would be interested in that and we've gotten very positive reviews and like people would be very interested in learning about printmaking and then bringing in artists we have a few people we have from the craft fair who would be more than open to coming in and teaching like a class of their own. And that is a basic and that is our balance forward.

b. Questions

- i. Senator Grado: Have you investigated a student account for Spotify premium?
- ii. Sarah: I know that the email is an .edu so I will investigate that.

c. Discussion

- i. none

iii. Community Experience

- a. Alicia Torres: Okay, so I have a lot written but I'll just kind of summarize it. Community spirit host fall frenzy, spring storm, Halloween blood drive, all the works. So in terms of our balance forward, we're requesting money for facilities management. So we pay UNM grounds to have each event setup. We pay them for like mulch, trees, flowers, all that's requesting more money, so we can have more student engagement. We've already seen like higher numbers of students wanting to get involved so that was kind of the goal with the 1500 which to have more sites for more student participation. And just kind of like a up numbers because we've slowly been increasing so I wanted to have that room for more students. So , FICA and workers comp. Those figures are provided by our SGAO counted just the figures for it. And then our last request is \$200, for food and for blood drives. So, I said Vitalent, split the amount of food just for students and we usually have a 150 student turnout most the time, so kind of just buying some prepackaged snacks and drinks and stuff like that to give to the students. So overall, this year, we've seen large amount of students interested in getting involved on campus and with this funding, you can expand on that opportunity. This balance forward will allow to see the necessary room to grow back into the place that we had. Thank you for listening and reviewing.
- b. Questions
  - i. none
- c. Discussion
  - i. none
- iv. Elections Commission
  - a. Hedi Garcia: We are requesting FICA and Workers Comp, which totals to \$436. Then we are also requesting funding money for food and snacks to incentivize voting. We are requesting \$1500 to plan a cookout or something like that.
  - b. Questions
    - i. None
  - c. Discussion
    - i. None
- v. Emerging Lobo Leaders
  - a. Haley Johnson: So some of you guys may know, we're a semester long program designed to help students get involved, whether that's through the student government or not. And we had such an awesome engagement. This semester we had 100 applicants which was crazy and a little bit stressful trying to do interviews and stuff. And we raise the number of members to 40. So that has been awesome. So that is going to bring about financial costs. So rising costs of adding more

students to ELL. So we have first we have ELO graduation catering fall, spring, I have a quote from last semester the Saggio is catering for a class of 30 and their mentors was \$295. And obviously costs keep rising year after year. That just happens naturally. Yesterday for a 50 pack of Insomnia Cookies, we spent \$96 which was very intense. So you just want to have this money to be able to afford ELL graduation catering in the fall in the spring and open graduation to the ELL students, their mentors and potentially more people of ASUNM just so that ELLs can find those connections and like we can really grow ASUNM in them with this huge freshman class. And then the next thing is marketing materials for Tabeing. We got 500 stickers for NSO over the summer, and it was successful, so I want to have this money to have that engagement and retention and have our name shown around campus. And the ASUNM logo be shown around campus. I think that's super important. Like I said with this huge freshman class coming in knowing "Hey, this is the place to get involved". And then we also have the FICA and workers comp these numbers were given to us by Carl you want to introduce yourself.

- b. Questions
  - i. none
- c. Discussion
  - i. none
- vi. General Government
  - a. Krystah Pacheco: It's one of the heftier ones of the entire group. So kind of want to go through and just kind of explain everything. So the first request we have is for joint council representative stipends. And so this year we really want to put a really large emphasis into Joint Council just by show of hands, who knows the Joint Council is. Sweet, so I'll explain it to you all. So Joint Council is an advisory board within ASUNM is comprised of student representatives from different areas of student wide. So all of the ethnic centers, all the colleges and schools, resource centers but then this year more representatives from other areas of student life that we've never had representation from. So recreational services, athletics we want to make sure that we have people from GEO so we added those in as well as we have Greek life. So right now, we have a total of 26 student representatives that we would like to have on Joint Council and we want to incentivize participation by providing stipends to the students. And so we met with some of the directors from the ethnic centers, and they kind of guide us with this. So what we were thinking is giving students \$30 a meeting and so kind of making sure we're working with our director dei to make sure we're taking

attendance. So right now, we already missed the first meeting because we went through one cycle of Senate so given that this is funded, we can pay representatives for six Joint Council meetings now in the fall, and then given that they stay on there would be seven in the spring and so with that we have \$10,140 going to students stipends. Um, so then moving on. So, the President's discretionary account, this was something that we requested in the spring budget process. So if anything came up, like if we wanted to, like fund a new initiative or do a partnership with like, a Resource Center, and this wasn't already allocated, we were kind of looking at this discretionary account to kind of have like some money so we can kind of do these like one off events that weren't originally planned. So the reason why we're requesting it is because with the addition of the director student organization Relations, Director student wellness and the Director of Environmental Affairs that took out money from my discretionary account, and then the Vice President's discretionary account in the Senate index, so we're requesting our money so we can kind of have that again for this upcoming year for any other events or initiatives who would want to fund and then moving on? Yeah, FICA and workers comp. These figures were provided to us by SGAO. And then lastly, for our request, when meeting with the ethnic center directors, with our director of Dei, they gave a really good suggestion of having Isabelle attend a conference and then building this into future budgets. To kind of really helped with for professional development with in DEI and then so we kind of looked at this, so to do travel to another conference in another state. It's just really undoable right now. So we want to start off with the virtual conference. So right now it's going to be taking place on October 28. And the registration fee is \$250. So given that this passes, we would like to register Isabelle so she can attend. And then the hope is that we can build conferences into the ASUNM and a budget for DEI and then also potentially for other agencies like SSC or arts and crafts and that sort of thing.

- b. Questions
  - i. none
- c. Discussion
  - i. none
- vii. Governmental Affairs
  - a. Krystah Pacheco: their request is just for FICA and Workers Comp, and the figures were given by SGAO.
- viii. Lobo Spirit
  - a. Anthony I'm the Executive Director of Lobo spirit. We look here at the balance for us. We have stage for the pep rally. It's

exactly \$100 for homecoming pep rally, it will be October 20. And that's the exact price that we know right now. I've already asked for it. And if not, I will have to do a budget revision, I guess. But otherwise, we're thinking for volunteer meetings, you're going to kind of try to amp up students going to sports games, and by doing that, like have means to make like posters that we can give to athletics ahead of time. Because we're allowed to do that and this way we avoid the problem of not being able to bring them in at the day out the game. So to do that we need posters and markers, tape. And also, we just wanted a bumper stickers because we don't have any stickers and I was kind of awkward at things so I can't give anything out. It's a little embarrassing. For the budget detail sheet number two, we have a little bit more we have Lobo day. We're asking for \$2,000 for audio equipment. That's about half as much as we do for red rallies for lobo day if you didn't know we're totally going to revamp it like there's the there's the morning part, which is kind of boring, right because President Stokes goes up and talks then takes a picture. Everybody kind of ignored that happening. But then we think later at night doing like a parade and like a little block party. For lights we asked for \$500. We already have somebody budgeted for lights but not a lot. So this would just kind of supplement the lighting cost period or budget we already asked for. And then we didn't budget for the dessert. Normally we go like cookies or cake or something. We didn't budget for that. So it'd be really awesome if we could and we also need to pay the Spirit Program to show up every year which we also totally forgot to budget for in the spring. For a Lobo Palooza we're hoping to get some ice because last year we had to keep asking for ice from UNM food and unfortunately they couldn't keep up and so we ran out of ice in the first 20 minutes of Lobo Palooza which is a four hour event. Also, the cotton candy sticks last year ran out. Me as the assistant director and Luke who's the executive director we're having to do the cotton candy with our hands because we ran out of sticks also about 20 minutes in so we're hoping to buy some of those. \$3,712 for entertainment as our biggest part of this and the balance forward. And that's just covering like a bunch more rides. Last year for lobo palooza. It was kind of we brought the event backed up and after not existing for a couple of years. We're hoping to get about 300 people. And we got about 600 so we doubled our expectations, which was huge. And that was with like pretty minimal rides and stuff that we were thinking about getting to we were not sure how it was going to go. So, we were thinking if we can get more involved in filling out the area a little more



than last year because things were spaced out. Which isn't a bad thing necessarily, but it'd be cooler for the school. Lastly, we are requesting FICA and workers comp, I got those numbers from SGAO. And then for tables we are hoping to get a banner for our table because whenever we do not have a table that looks like this (pulls tablecloth back to show bare table ), and it is not very appealing say without a tablecloth so that iss everything I got.

b. Questions

- i. Senator Fetherman: Are you allowed to share what rides and activities there will be?
- ii. Anthony: I can share what I have off the top of my head. For sure everything we did last year we budgeted. Well, actually, we didn't budget for enough for what we did last year, blows my mind. Like, a little short of everything we got last year. Yes, we will get everything we got last year. So it was like a Bungee Trampoline thing. A bouncy house, obstacle course zipline, the dunk tank, we had candy and snow cones. That might have been the first time we're thinking about getting like a it's called a player meltdown. It's like where the bars spin. And you're like standing on the patch, jumping over and ducking. That's expensive. Popcorn. Gosh, there was more like Midway Games because we only had like big attractions about like the little ones the dreaded carnival, like they make you pay \$20 and lose every time except we do not make people pay and hopefully they'll win. So, there's like you know, you go to checking team football through the hoop or the circles. One of those I think was on there. Like one of the things that tracks how fast you throw it up baseball, a bunch of other small sports things. Some of them are pretty easy to bucket into the ball, the ball into the bucket Also probably a rock wall this year hopefully.
- iii. Senator Fetherman: What about a mechanical bull?
- iv. Anthony: A mechanical bull would be cool, and magically the \$450 disappeared you know, but if all that money showed up that is not in an appropriation. I would love to.

c. Discussion

- i. none

ix. Senate

- a. Chair entertains a motion to table Senate
  - i. Seconded and passed

- b. Chair entertains a motion to reopen the Senate balance forward
  - i. Second and passed
  - ii. Mikenzie Chessman
- x. Southwest Film Center
  - a. Southwest film center: So, I am guessing that you all probably know what we do, but if you do not, we screen movies for free with free concession to students. We also are trying to support student filmmakers through our Terryville film festival every year. I am requesting a supplement for FICA and Workers Comp, which were provided by SGAO and the totals to \$1903. And that is all.
  - b. Questions
    - i. none
  - c. Discussion
    - i. none
- xi. Student Special Events
  - a. Andres Bilgar: We put on special events for students while they're surprised. That primarily consists of concerts and speaker opportunities. So things surrounding that this year because we have a new Position, the cultural director, will be something we're looking forward to and want to pursue this year. So, to go through sort of, not necessarily line item by line item, but sort of just a list that we made. The speaker's Director asked for \$5,000. More on that because they take it from \$15,000, which is currently in our budget, \$20,000. Comedians in the past like Hannah Berner had been around \$9,000 And she was a I guess, in coming up in her popularity. So, we caught her before she blew up. And when compared to say, less well known people that were around \$5500 and their attendance was significantly less, while Hannah Werner was pretty filled up. So we think spending more money on these bigger names will bring more people in attendance to these events. So, if we want to do events between \$7000 to \$10,000, with comedians or any sort of speakers, we only envision that we'll be able to do one big one and then a smaller one. So by having more money, we'll maybe have the ability to do the two big speakers or a big speaker and then a few smaller ones. So that's sort of what we have. In addition with that request, there's the other request for supporting entertainment. \$10,000 So we're asking for that \$10,000 to go with the \$20,000 already budgeted to make it \$30,000. To sort of be able to have a lot of these bigger events saying Popejoy. So sort of having money to bring these bigger people is sort of required because even these middle size artists don't really bring in a whole lot just on name alone. So we're asking for

that money so that we can have sort of these nicer, bigger concerts with this much it would still be sort of a medium sized name in order to sort of promote the events and make them more incentivized for people to go to cultural directors were asking for \$7500. So we're asking for that the cultural director is a new position and we'd really like to be able to throw cool events with them. I know right now, we're talking to El Centro, in order to put on a cool event for Hispanic heritage. That would not be necessarily all of that budget, but there's groups such as step Africa, which used to be a student special events event, but has sort of now been taken over by sack but we would like to once again sort of take it over bring in sort of those big traveling cultural engagements to campus in order to have really cool things that people can go see. And then with that Popejoy Hall is a really big incentive to go see a show due to the nature of the venue. After that, we have a line item for a TEDx conference. So that is sort of an idea. We've been brainstorming with the a student president to put on a TED conference, a TED talk here at UNM. The reason we asked for \$6000. This would sort of be a starting number in order to get us to be able to afford this big event. With ted conferences. We talked to TEDx Abq, and they spent around \$80,000 on their TEDx conference. We don't necessarily have to do that to their scale. There's a little bit different because they had to pay for all the resources that came with what they were doing. We luckily have a discounted rate with Popejoy Hall, but it's really money will be needed for that in order to incentivize people to come to our school since we're not actually allowed to pay any speakers for TED conferences. And then FICA and workers comp that was told to us by our lovely accountant, Carl, so we wanted to make sure to include that just because he asked us to. And here are some cool posters from past events.

- b. Questions
  - i. none
- c. Discussion
  - i. none
- c. Roll call block vote passes all balance forward requests. Vote of 4-0-0-0
- d. The chair entertains a motion to recess until 6:45pm.
- e. The chair calls the meeting to order at 7:07 pm
- f. Appropriation 4F- Bengal United Sports Club
  - i. The chair entertains a motion to table appropriation 4F
    - a. Seconded and passed
  - ii. The chair entertains a motion to reopen appropriation 4F
    - a. Seconded and passed
  - iii. Presentation speech : So I know we are being on a sports club. So we are mostly our outdoor activities, different types of sports, like

as we are from Bangladesh, so mostly we represent the subcontinent to the sports along with we, but it's not like that we restrict only our country when we whenever we play in the ground. So the others, we participated all over the country many people like sometimes we play volleyball, sometimes they play soccer, even tennis. So every time and different peoples are involved with us to spread love and mutual respect with each others to know each other and how to get the bonding. So we'll be placing. So we have placed this application request because some of the Argentine for us this month, in each year actually. In the month of September or October, there is a cricket tournament is called New Mexico League. So this is cricket is mostly soccer data or not that much popular in USA but right now it's getting very popular because the next year the one of the format of Cricket World Cup will be in USA. So yes, government is taking much much steps on that. So I will also escape operate in New Mexico. So generally the sports club is going to be participated in that cricket tournament. So there will be eight total teams and one of the team is from Bengaluru the sports club. So for that tournament, we need to pay registration fees and also when many players will be playing so it will consist of elegant players and other supporting steps and there are some substitute players. So into the each day there will be 2022 people needs to be there. So there will be some of the during the match and extremely heat. So we need some water drinks and other some foodstuffs and also we need to be careful about the injuries. So some of the backup for injury bands and others so that's why we place this birthday budget as well for the tournament so it's it's three days. It will be so that's why we placed a budget for to keep it and there will be another event on the biggest event like we all know they get six seven months back there was a soccer tournament. But right now on in this year it will be Cricket World Cup tournament. In this tournament there will be many many matches but also Bangladesh is participating in this world cup so as cricket is getting very popular in USA, so we are thinking to organizing the event several events to show the live matches of not only Bangladesh some other teams as well. We will think of like how we can manage so primarily we are targeting the weekends. So, but yes, we categorized in different ways like for the Cricket World Cup, as that will be any specific place definitely inside the university. So that's why and we only need the food and refreshments so that's why we categorize these in the fourth category, but for the tournament that mean the New Mexico the what will be the match will be at Isleta. So we will be traveling around 10 wise but we are not planning anything for the mileage or Vegas thing. So that's why we thought that that student travel

might be the good choice. So that's why we placed that budget in that category. So that's all from our side

iv. Questions

- a. Senator Fetherman: Are there any fees to join the club?
- b. Presenter: We are open to all for free. Anyone can join.
- c. Senator Schultz: Would you mind telling us where you are traveling?
- d. Presenter: It is just Mesa Del Sol, by the airport. So that is why we are not claiming any gas milage.

v. Discussion

- a. Senator Fetherman: motion to decrease line item 15 to \$400.
  - i. Seconded and passed
  - ii. Discussion
    1. Emma Fetherman: So UNM is only able to give you a certain amount of money for food for your events. So, we are going to give you the max of \$800 but split it between the two lines.
- b. Senator Angel: friendly amendment to decrease line item 15 to \$0
  - i. Seconded and passed
  - ii. Discussion
    1. Senator Fetherman: I accept the friendly amendment.
    2. Senator Angel: Per standing rules Per Diem can only be used if it is greater than 50 miles. It does not mean that we can fund the food in other ways but we can't pay for travel.
- c. Senator Fetherman: Motion to decrease line 22 to read \$400.
  - i. Seconded and passed
- d. Senator Fetherman: Motion to decrease line item 29 to read \$400.
  - i. Seconded and passed
- e. Senator Grado: Motion to decrease line 36 on detail page one to read \$150
  - i. Seconded and passed
- f. Senator Angel: motion to decrease line item to 28 to \$97.
  - i. Discussion
    1. Senator Angel: This is considered a professional service so we can only fund 65%
    2. Sator Fetherman: Friendly amendment to increase to \$98.
- g. Appropriation 4F passes with a vote of 4-0-0-0, and a total amount of \$1048.
- h. Appropriation 5F- Bangladeshi Student Association
  - i. The chair entertains a motion to table appropriation 4F
    - a. Seconded and passed

- ii. The chair entertains a motion to reopen appropriation 5f
  - a. Seconded and passed
- iii. Presenters: Yeah, so by doing so we organize a lot of events such as our annual picnic as well as in the spring we plan on organizing abolish culture night to like it's to not only demonstrate like our culture for like older generations, but also get a lot of the younger generations involved. And we have a lot of majority of the former non university students at UNM, and this year we're, we have a lot of undergraduate students that are participating as well. So we will for annual picnic, we would like to request our \$1,415 and this would be the fund several categories. So first is like for the food. We're expecting around 80 people, but it may be more than that. But that is our like lower limit estimate. And for that we're requesting \$600 for the event booking this this year, we're trying to plan on going to a park in Los Alamos as with for the past few years, we've been doing things locally and a lot of to incite greater community involvement. We decided to go a little bit outside of Albuquerque, and we plan on looking at the urban park in Los Alamos and that booking price is \$105. And for the end sold, we are also planning on buying some materials that we'll need not only for this event, but for future events as well. So some of those are like steel food warmers so to reduce our costs of food instead of trying to purchase from like Los Alamos or Santa Fe we're trying to purchase those were Albuquerque and taking that there. So to keep the food warm, we would need like four of those warmer packs which comes to \$120. And we also need a coffee and tea maker because culturally it's very important. We always drink tea for events, so that's why we were requesting that so we can make it ourselves. And for that the unit price is \$130. For flyers We plan on advertising was not only across campus, but also in like Asian grocery stores as well. So for that we were requesting Pardon me \$50 And for during the picnic We also plan on having a lot of faculty involved but our my mother she and a lot of them have children so we plan on organizing sports and gaming events for them at the picnic. And for that we are requesting \$25. And for like just the cutlery for food we're requesting sorry, we're requesting \$25 as well. For like pens, pens, pencils and notepads, just things like that will generally need for that picnic we're also requesting \$34 So to reduce gas costs, I know a lot of a lot of students on campus don't have vehicles to go to Los Alamos and we were hoping to rent two seven seater vehicles and like if that was covered like that would include the gas costs as well. So for gas costs, we were expecting \$130 And sorry for the rental. We're expecting \$188 Thank you.
- iv. Questions

- a. Senator Guterriez: You mentioned a poster, how many people are you expecting?
  - b. Presenters: over 150 people.
  - c. Senator Fetherman: When is this event?
  - d. Presenters: September 23<sup>rd</sup>
  - e. Senator Schultz: What do you need for the sports you were talking about?
  - f. Presenters: Ping pong balls, and spoons for small fun games like that.
- v. Discussion
- a. Senator Guterriez: motion to increase line item 8 to read \$800
    - i. Seconded and passed
  - b. Senator Fetherman: motion to increase line item 6 to read \$300
    - i. Seconded and passed
  - c. Senator Fetherman motion to decrease line item 50 to read \$0
    - i. Seconded and passed
  - d. President Pro Tempore Schmitz: motion to increase line item 64 to read \$252.
    - i. Discussion
  - e. Senator Gutteriez: motion to decrease line item 15 to now read \$68.
    - i. Seconded and passed
  - f. Senator Fetherman: to increase line item 57 on detail page one to read \$150.
    - i. Seconded and passed
  - g. Senator Fetherman: motion to decrease line item on detail page one now reads \$123
    - i. Seconded and passed
- vi. The appropriation passes 4-0-0-0 at an amount of \$1951
- i. Appropriation 6F- World Affairs Delegation
- i. The chair entertains a motion to table appropriation 4F
    - a. Seconded and passed
  - ii. Chair entertains a motion to reopen appropriation 6F
    - a. Seconded and passes
  - iii. Presenter: This is Model UN team for UNM to participate in collegiate level Model United Nations conferences, where we kind of simulate world affairs. Basically, we do simulations of the United Nations. We get to learn about world affairs. And travel for participate in these conferences. This year, the two conferences that we're attending are in the fall we're traveling to Trojan mud, which is hosted by USC in Los Angeles. And in the spring. We are traveling to Taipei, Taiwan. For the annual World Hmong conference. It's a really good way to kind of get an international experience for a delegate for the members of our club. So yeah, I'll just go down the appropriation and talk about each of the line items that are requested. So the first few line items were for the

church and unconference again, that's one that happens in LA, we requested money for flights to LA, we usually take about 20 delegates from our club to attend Los Angeles attend the church of a conference. So we're requesting the money for 20 plane tickets to Los Angeles. If you see the attached quotes that I have provided, I've already cut down to the 65% in accordance with Standing rules. The items were three inch and \$3 and I put 197 25 in the preparation for the next item is the lodging and per diem for the for travel days. We'll be traveling the 19th to the 22nd of October. And since we're taking the team of 20 we're requesting out of both at the 10 plus dollar amount for per diem the three to \$50. And then the last line item for Treasure Island. Is conference fees. I also attached a quote with the breaking down at the conference fees for Trojan money. So we're just requesting at the maximum of \$1,000 for that competence. And then the other line items are for the woman conference. We're requesting again \$1,000 for the conference fees for the woman they hosted there, kind of initial depending on when we registered, it's not going to come down underneath \$1,000 So we're just kind of requesting it at the maximum amount and then Metro tickets when we're in Taipei, so that we can try to get the cost down for transportation during the conference. Ubers and taxi services can usually be really expensive. So we I put the price of two three days tickets for the metro. For the 14 delegates that we were taking with us, Ron. We are requesting we usually have a club dinner when we're in both LA and we're location. So we're requesting money for two events worth of the \$200 for the food for conferences. And then the last few my items were requesting money for plane tickets to Taiwan. Again, this is at the 65% amount that about \$821 And then the last one is pretty. The \$350 rate again. I think I did my best to make sure that everything fit into staining rules. But if there are any cuts that need to be made for that I completely understand. So anything on world permissions,

iv. Questions

- a. Senator Guttierrez: Do you have any quotes for the trip to Taiwan?
- b. Presenter: Yes, I attached a quote for airfare
- c. Senator Schultz: Can I have clarification on the event that you have while you are there?
- d. Presenter: Yes, the event is different than the per diem and the separate than the event.
- e. President Pro Temp: When is the deadline to resister for world ?
- f. Presenter: There is multiple deadlines. We have already registered under early bird and are in communication that we are just waiting for funding to pay the fee.



- v. Discussion
  - a. Senator Fetherman: motion to decrease line item 8 to \$2068
    - i. Seconded and passed
    - ii. Discussion
      - 1. Senator Fetherman: We are required to fund what is cheaper for travel and that is the mileage to LA and back.
  - b. Senator Grado: motion to increase line 43 to read \$800
    - i. Seconded and passed
    - ii. Discussion
      - 1. Senator Grado: This is considered a separate event, so we can fund it based on standing rules
  - c. Senator Fetherman: motion to decrease line item 36 to read \$218
    - i. Seconded and passed
    - ii. Discussion
      - 1. Senator Fetherman: We can only fund 65% of a professional service.
  - d. Senator Angel: I wanted to discuss line item 50 since it is their lowest priority ask
  - e. Senator Grado: I think that it is their lowest priority ask and it is so far in the future that we can reduce that value to zero.
  - f. Senator Fetherman: I agree with senator Grado.
  - g. Senator Fetherman: motion for line item 50 on page one reads \$0
    - i. Seconded and passed
  - h. Senator Angel: motion to decrease line item 57 to read \$0
    - i. Seconded and passed
  - i. Senator Angel: motion to increase line item 36 to read original amount of \$335.
  - vi. This appropriation passes at \$6637 with a vote of 4-0-0-0.
- j. Appropriation 7F- Society for Women Engineers
  - i. The chair entertains a motion to table appropriation 4F
    - a. Seconded and passed
  - 2. The chair entertains a motion to open appropriation 4f
    - a. Seconded and passed
  - 3. Presenters: SWE is a professional club that supports women in STEM. It brings women in STEM, helps young women find jobs by finding conferences and professional development for women in STEM. SWE gave a testimonial of the support that SWE provided her and her impact. And how her academic trajectory changed as a result.
  - 4. Questions
    - a. Senator Fetherman: how many members are you planning to take to the next conference?
    - b. Presenters: 24 people

- c. Senator Angel: I did not catch the changes; would you please share them with us?
- d. Presenters: Yes, met with the SGAO and found out that we are only allowed one appropriation per semester. That is why we had to make a change to one being line 41 for the tee shirts which are given to members when they pay their fees. The other stuff that we added is for the chapter dinner, refreshments and snacks in general.
- e. Senator Fetherman: Where is the conference being held?
- f. Presenters: Los Angeles

5. Discussion

- a. Senator Fetherman: Motion to decrease line item 43 to read \$0.
  - i. Seconded and passed
- b. Senator Angel: Motion to increase line item 36 to read \$300
  - i. Seconded and passed
- c. Senator Angel: motion to increase line item 29 to read \$800
  - i. Seconded and passed
- d. Senator Angel: Can we open line item 8 for discussion.
  - i. Senator Fetherman:
- e. Senator Fetherman: Motion to decrease line item 22 to read \$1000
  - i. Seconded and passed
- f. Senator Fetherman: I would love to hear the legality and opinion about adding per diem to line item 15.
  - i. Vice President Chessman:
- g. Senator Fetherman: Point of information
- h. Senator Fetherman: motion to increase line item 15 to read \$2450
  - i. Point of information Chair Schultz: In this case funding airfare would be cheaper
  - ii. Vice president Chessman: Point of information we are all a little confused where you are getting the numbers from.
  - iii. Senator Schultz: point of information gas milage will be cheaper for standing rules.
  - iv. Seconded and passed
- i. Senator Fetherman: motion to decrease line item 8 to read \$2102
  - i. Seconded and passed
- j. Senator Angel motion to add line item 50 for the vehicle rental
  - i. Seconded and passed
- k. Senator Fetherman: motion to decrease line item 50 to read \$1034
  - i. Seconded and passed

6. The appropriation passes with a vote 4-0-0-0 for a total amount of \$7686
- k. Appropriation 8F- IEEE
  - i. The chair entertains a motion to open appropriation 8F
    - a. Seconded and passed
    - b. Edgar Zapatka: So, a big part of my job really is our rising stars conference that takes place in Las Vegas, Nevada. And we're planning on determining the members will be attending through just general meeting attendees and who has the most involvement with the organization. And we're hoping to get about 60 members this semester. In terms of transportation, we're planning on flying to a conference on safety concerns. Last year when we went, we drove through a slow snowstorm. We had four vehicles and one of them actually almost slid off the road and crashed. That vehicle was carrying I believe five people at the time. So, it's a little scary at the moment. So, we definitely do not want to try to go through that again. So, IEEE is now involved in battle Bot competition that we are just starting this year. And we are currently planning on reaching out to the School of Engineering, the dark arts program and it'll give us a tremendous educational benefit. For students are involved. We have a lot of dedicated students already working on some of the plans and I personally have attended the meetings and when it's when it's how students are involved with it. They're very passionate about it. IEEE also has a lot of storage space to keep the materials that we use. We have our own our own room. And for this competition we are representing. So there'll be other schools like NMSU and New Mexico tackle so they'll be representing their schools as well.
    - c. Amyan Hassesn: Okay, so conference as he's writing stars, the unit price is 329. So we're asking for 5264 for the total 16 amount and the conference also includes the CES, which is the largest tech conference in the world. It provides students with a big introduction to the whole engineering and electronics world it gives them a big opportunity to network as well along with rising stars already talked about the travel. Then some so in terms of where we're going to be staying, we're looking at the Excalibur hotel. We need for it, it was 29 nights, so 36 units total. And it's across the street from the first conference, which is rising stars so has conducted shuttles meaning reduced costs for transportation. Yes, as well food. So we're looking for three events at 200 Each, the end of semester banquet, the BattleBots banquet and the resume workshop, which we're hosting that should total to 600. Yes, but don't refreshments for just general organization meetings. So our meetings are every other Tuesday from four to 5pm. And then BattleBots meetings

are every third or every Thursday from four to 5pm. So it's quite a lot of meetings and food is just a big way to get people involved in first place. So it would be for 200 and then general office supplies include paper tape, batteries, markers, etc used mainly for our holiday circuit workshop, which we host every year. Then as well as educational supplies, which includes the robotics kits for BattleBots electronic supplies, the Raspberry Pi and Arduino. Just the big way to get students more technical skills and to actually learn something from organization. And then that leads me into the battle bot supplies which she kind of touched on. So this landed under the other operating costs category because there was just a really specific way to do it but that totals 2026 And that's should be more itemized list on here

d. Questions

- i. Senator Schutzl: What does your self funding look like?
- ii. Edgar Zapatka: We are actively reaching out to sponsors, and we plan to have fundraisers throughout the semester.
- iii. Senator Schultz: Are you sending the same number of people to the event?
- iv. Edgar Zapatka: We are planning to send 16 because that is how many we sent last year, and we are one of the schools with the most attendance.
- v. Senator Schultz: We are only able to fund the cheaper of the two forms of travel, which turns out to be gas mileage. Would you like for us to put that dollar amount toward airfare or toward gas mileage?
- vi. Edgar Zapatka: yeah that is fine.

e. Discussion

- i. Senator Gutierrez: motion to decrease line item 8 detail page one to read \$1000.
  1. Seconded and passes
  2. Discussion
    - a. Emma Fetherman: So, for standing rules we are only able to fund 65% of the total cost
- ii. Senator Grado: motion to decrease line item 15 on detail page one to read \$1000
  1. Seconded and passed
  2. Discussion
    - a. Senator Grado: We are only able to fund up to 65% of conference fees or \$1000.
- iii. Senator Fetherman: motion to decrease line 29 on detail page one to \$0

1. Seconded and passed
  - iv. Senator Fetherman: motion to decrease line item 36 on detail page one to \$3150
    1. Seconded and passed
    2. Discussion
      - a. Senator Fetherman: that is the maximum per diem that we can fund.
  - v. Senator Guttierrez: motion increase to line item 50 to read \$300
    1. Seconded and passes
    2. Discussion
      - a. Senator Guttierrez: that is just for meetings you are allowed \$300.
  - vi. Senator Angel: motion to increase line item 43 on detail page one to read \$800
    1. Seconded and passed
  - f. This appropriation passes with a vote of 4-0-0-0 with a total of \$9124.
- I. Appropriation 9F- Hispanic Engineering and Science Organization
- i. Chair entertains motion to open appropriation 9f
  - ii. Presenters Our parent organizations national conference is happening in Salt Lake City this year. The approximate dates are from October 31 to November 6. It's a good opportunity for students to network with, you know, for professional and Hispanic students across the nation. And a lot of industry professionals and a lot of companies they hold a very large career fair with some of the biggest companies in the country in the world honestly. Love big career fair, a lot of opportunities for our members, as well as a lot of leadership workshops. We need a lot more leadership, Hispanic leadership coming out of UNM. yeah, we're also just looking to kind of get general funding for our events as they haven't dropped semester yet kind of free ones. We have our end of the semester banquet. We hope Thanksgiving events and we're working on doing resume workshop or workshops throughout the semester. And just food and refreshments for very some of these various event's socials, and general meetings as well.
  - iii. Questions
    - a. Senator Fetherman: is the conference that you're going to annual like have you guys gone before as an organization?
    - b. Presenter: Yes, we have gone before
    - c. Senator Angel: How many memvers are you taking?
    - d. Presenter: In the past we have taken 10 but we are hoping to take 12 this time
    - e. Senator Angel: I really like what has was done like historically I think y'all are really great. Here on campus. I think my question more so it's just how do you think like the outreach career or

just going to go like in terms like the resume workshop and like Thanksgiving about like, what do you want to like take the man's like outreach like so as a whole.

- f. Presenter: So for outreach for that resume workshop. I think one of our challenges is like kind of getting professional to actually break preview that and the way we kind of are circumnavigating that as we're working with the local professional chapter here in Albuquerque, you know, the postgraduates and so they're already in the industry. So you know, they've been very have successful resumes because they're working. So and some of them even recruit so they are able to get pointers, even though maybe they're not like professional like, exclusive resume brokers. They have pointers and they have been in industry so they know what to look for and they know how to help people out there, professionals, and then for kind of our Thanksgiving event, kind of that time around, I guess more towards the earlier parts of November. One of the things that Hispanics have versus other kind of cultural groups is like David does something like that very culturally oriented as our kind of organization is kind of ideas. We're looking at brainstorming with our, our board members, as well as just members of the general population to see what kind of events we can implement
- g. Senator Fetherman: I noticed that you put both the gas mileage and the airfare from Albuquerque to Salt Lake City would you mind explained to me why you missed it that?
- h. Presenter : we were looking at kind of putting out the difference between the two for in terms of flight is more expensive, but it also is more safe to kind of push everybody through airfare. So we're putting that to kind of show the difference. Quality is more expensive. We don't have to train people on taking bands or for the defensive driving course. There's a lot less like insurance liabilities for UNM with all these rentals, but they are kind of just open to the possibility of going with the gas mileage as well. We have people who are wanting to get trained on the defensive driving course that will be able to take a couple of us to Salt Lake City this year.
- i. Senator Schultz: Can you tell us about self-generated funding?
- j. Presenter: Yeah, so last year for example, we were sponsored with a sponsor from Kairos power nuclear energy company that's around here. That's kind of the similar strategy that we're looking at implementing here. Kind of looking for sponsorships and kind of make up the difference as well as we get funding from the school of engineering to kind of make up for some of that funding as well.

iv. Discussion

- a. Senator Grado: Motion to decrease line item 8 to \$1000
    - i. Seconded and passed
  - b. Senator Guttierrez: Motion to increase line item 36 \$800
    - i. Seconded and passed
  - c. Senator Angel: Motion to increase line item 43 to \$300
    - i. Seconded and passed
  - d. Senator Fetherman: Motion to decrease line 15 to read \$0
    - i. Seconded and passed
  - e. Senator Fetherman: Motion to decrease line 22 to read \$1600
    - i. Friendly amendment to change line 22 to read \$1764
      - 1. Seconded and passed
  - f. Senator Fetherman: Motion to decrease line item 29 read \$2100
    - i. Seconded and passed
  - m. The appropriation passes with a vote 4-0-0-0 at an amount \$5964
- 5) Closing
- a. Members of the Committee
    - i. None
  - b. SGAO
  - c. Finance Vice Chair: Great job, I think that we did well. See you all next week. There will not be balance forwards everyweek.
  - d. Finance Chair: If you have questions feel free to reach out. I know that it is confusing.
- 6) Adjournment
- a. Chair adjourns the meeting at 9:08pm.



## ASUNM STEERING & RULES COMMITTEE MINUTES

SEPTEMBER 6, 2023

5:30PM

SUB CHERRY/SILVER

**Gabriel Gurule**

Chair

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**Hilaria Barragan**  
Member

**Hope Montoya**  
Member

**Crystal Nguyen**  
Member

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### 1) Opening

- a. Call to Order
  - i. Chair calls the meeting to order at 5:35 p.m.
- b. Chair entertains a motion to move out of parliamentary procedure.
  - i. Seconded and passed.
- c. Chair entertains motion to move back into parliamentary procedure
  - i. Seconded and passed.
- d. Chair entertains motion to recess until 6:00 p.m.
  - i. Seconded and passed
- e. Chair calls meeting back to session at 6:05 p.m.
- f. Land Acknowledgement
  - i. Chair Gurule: Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico – Pueblo, Navajo, and Apache – since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.
- g. Roll Call
  - i. 3 Senators present, 0 absent
- h. Approval of Agenda
  - i. Chair entertains motion to approve last meeting's minutes
    1. Seconded and passed.
- i. Approval of Minutes
  - i. Chair entertains motion to approve last meeting's minutes.
    1. Seconded and passed

### 2) Preliminary Business

- a. Chair
  - i. Chair Gurule: Alright. Thank you, everybody for coming here. I'm going to get through this and keep on doing it. And yeah, this should be a pretty good meeting.
- b. Members of the Committee
- c. Public Comment

### 3) New Business





- a. [Bill #1F](#) - Establishes line of succession for Pro Temp Hiring Duties
  - i. Chair entertains motion to open Bill #1F
    - 1. Seconded and passed
  - ii. Presentation speech by Attorney General Kevin Peacock: So, this bill is fairly simple. This is just considering the current vice president we had some issues when it comes to the line of succession last year when President Pro Tempore is the Vice President or President-elect. And this just like puts it in there in words what to do because last year we kind of had to do an ad hoc and it's not great for anyone when you just have to make stuff up on the fly. So, this just codifies it is fairly basic, not very controversial as far as I know. With that I'll take questions.
  - iii. Bill #1F passes 3-0-0.
  
- b. [Bill #2F](#) – Defines Retreat to replace Fall and Spring Retreat
  - i. Chair entertains motion to open Bill #2F
    - 1. Seconded and passed
  - ii. Presentation speech by President Pro Tempore Margaret Schmitz: Okay, so this bill is pretty straightforward. It's just changing the definition of retreat in the law book within the definitions code. So, it's striking fall retreat and spring retreat and just making it as retreat because fall and the spring are not used in the law book only retreat and it just supplies the definition. With that I yield.
  - iii. Bill #2F passes 3-0-0
  
- c. [Bill #3F](#) - Removes SSE Marketing Director Responsibilities
  - i. Chair entertains motion to open Bill #3F
    - 1. Seconded and passed
  - ii. Presentation speech by Attorney General Peacock: Thank you very much, Chair Gurule. So, this bill is also incredibly simple. In fact, even simpler than the first one when I got the stuff back from legal counsel, one of the biggest things the law book has done is removed marketing directors from agencies and that also involved going into the section two of every agency code and removing the duties part of the marketing directors. However, whenever that legislation was written, last semester they forgot to do that for SSC. So, I removed the marketing director from SSC. But there are still duties in the law book for a position that no longer exists. This is just cleaning up the law book and getting that section out of there because it shouldn't be there. And with that I yield.
  - iii. Questions
    - 1. Sen. Barragan: So, I'm just confirming, the marketing director is not a position?
    - 2. Attorney General Peacock: Correct. Marketing director is no longer a position. Their job is done by one of the four marketing assistants that's under the executive branch
    - 3. Sen. Barragan: So, it's been gone for a while?
    - 4. Attorney General Peacock: It's been gone since the beginning of this semester.



iv. Bill #3F passes 3-0-0

d. [Bill #4F](#) - Replaces Information Stations with Polling Stations

i. Chair entertains motion to open Bill #4F

1. Seconded and passed

- ii. Presentation speech by Attorney General Peacock: there's some things I have to say during discussion. But we will get to that later. This bill is a pretty long time in the making. We've had discussions about increasing voter turnout and participation in ASUNM. One of the biggest things for that one this bill hopes to accomplish is bringing back in person polling stations. So instead of just voting online, you would be able to vote in person at a booth situated throughout the university. For the most part that consists of everywhere in the elections code set forth election information is now a whole. A lot of this is based off with the old legislation from 2021 when we did this change to begin with, so we're just reverting the law book backward. It was a few years ago when they were taken out. It also has to do with into like changing the wording that must be demanded on certain signs instead of election information station saying telling me or saying asked me how to vote here the now polling stations and just say vote here because now people can do it there instead of other people just helping out. Other than that, it's just a lot of word replacement, but there's not much like true substance. The biggest chunk of substance is article 10. Way at the bottom of Section two is the most like new material, which is just polling stations and talking about how they may be open or closed or generic how they're done. So that's it for now. With that I yield.

iii. Questions

1. Sen. Montoya: Just to confirm will the online voting still be happening?
2. Attorney General Peacock: Yes. In person voting and online voting will happen at the same time.
3. Point of information from Vice President Mikenzie Chessman: All the voting will still be through MyUNM there's just going to be a computer for them to vote with. So, it's just the same as it is. We're just making it easy if you want to just vote on the computer.
4. Chair Gurule: I was gonna say so for the computer is it's just like they sign in their email the same as everything?
5. Attorney General Peacock: Correct. instead of having to get someone to whip out their phone, the whole process, and find the website online login to Lobo Web on their phone, on a tiny screen, standing in front of the election information station. It's a lot easier just to have them do it all
6. Chair Gurule: And then the representative will walk them through like this is what you do if they have any questions?
7. Attorney General Peacock: Yes.

iv. Discussion



1. Sen. Montoya motions to strike one zero in article 10, section three, subsection B.
    - a. Seconded and passed
  2. Sen. Montoya motions to strike one zero in article 10, section three, subsection C.
    - a. Seconded and passed
  3. Sen. Nguyen motions to add nine before colon in article 10 section three, subsection D
    - a. Seconded and passed
  4. Sen. Barragan motions to replace one zero to 9 in article 10 section three subsection C
    - a. Seconded and passed
  5. Attorney General Peacock motions to remove one zero from Article One, Section Three subsection I.
  6. Attorney General Peacock motions to add the number nine in front of the colons on both lines of Article One, Section Three subsection I.
    - a. Seconded and passed.
  7. Bill #4F Passes 3-0-0
- e. [Bill #5F](#) - Updates Director of Student Organization Responsibilities
- i. Chair entertains motion to open Bill #5F
    1. Seconded and passed
  - ii. Presentation Speech by Vice President Chessman: Thank you, Chair Gurule. This bill is pretty straightforward. And it's kind of come as just the product is exactly the intention when we first wrote the positions of directors student organizations and then as well as environmental affairs and student wellness into the law book and that was to make adjustments as we get new people into these positions. So, upon having our new director, Director Ortiz, he thought that the better place for the director of student organizations to be during committees would be the Finance Committee rather than the outreach events committee, just because the majority of that role is intended to be assisting student orgs throughout the financial process. And so that's the committee there just changes that director from being an ex officio member of O&E, to an ex officio member of finance, which honestly in hindsight makes so much more sense because O&E already has an ex officio member, so that's perfect. And then the additional added duty on here is to assist the VP and the Pro Temp in ensuring sustained senatorial outreach to our student orgs. So that's just when you guys are sending your emails. That takes a lot off of the Pro Temp and the VP to handle, like a lot of other senatorial things. So, I think that would be a great way to just make sure that everyone, all the student orgs, are getting what they need, and then we're available to be like better resources for Senators. So, I'll yield for questions.
  - iii. Bill #5F passes 3-0-0
- f. [Bill #6F](#) - Establishes Quasi Endowment Fund Procedures
- i. Chair entertains motion to open Bill #6F



1. Seconded and passed
- ii. Presentation Speech by Vice President Chessman: So this is probably the beefiest piece of legislation we've had. Just to have like a little bit of context of the last full senate meeting might have been the last one one of them at the last end of the semester. Last year. We allocated \$50,000 should go into a quasi endowment fund with the UNM Foundation. And so what that means that it's quasi it sounds really fancy, but all it means is that in the event that we choose to touch that original \$50,000 We're able to touch that principal investment into the fund. We've set it up in here so that no money can be pulled I think until 2030 something 2035 So that means every year that we have that money in the account, it's going to acquire interest and make money. So the intention is for us to be able to have a different source of revenue in the event that we have another dip in enrollment or something happens and we just don't have money anymore. My freshman year so 2020 We're in like a huge financial crisis. So this was trying to like prevent that from happening now while we are financially able to. So this just sets up that process for doing and requesting money from that or putting money into the account as well. It's very similar to an appropriation The only difference is that it's voted on like a constitutional amendment would where it requires that two thirds approval from the Senate to be passed. And in the event that we do choose to touch that original \$50,000 It has to be approved by the Board of Regents that's just UNM foundation policy. But that has the extra check in there. It seems really complicated because of how many times it says quasi endowment, but it's basically just the appropriation section. But I also just noticed that there's one place where endowment is spelled wrong. So on line 77, and section four, subsection E, there's one place where a diamond is spelled wrong, just to point that out to everyone, but I'll just go ahead and stand for questions. I know it's a pretty complicated bill. So if you guys have any, like specific questions, I can answer those.

1. Questions

- a. Sen Barragan: Just for clarification. So basically, this is just like an emergency fund for ASUNM only?
- b. Vice President Chessman: Yeah. So it's intended to be used for a very specific purpose that has to be detailed. So it's written in here that you have to say like what the purpose is. So let's say for example, there's like a capital outlay project that they want to do in like 20 years. They have to say like this is a capital outlay project and then ASUNM can request it, so it has to be either the president vice president or two thirds of the Senate who can make that request to put in to draw funds out but it has to be for that specific purpose, and then include all the funds aren't used for that specific purpose, it's automatically returned to the fund. So it's only for ASUNM, but like, I guess the student body could come to ASUNM and ask us to make a request out

of the endowment fund. But again, we're barred from touching the money at all until 2035.

- c. Attorney General Peacock requests that Vice President Chessman explain what capital outlay projects are.
- d. Vice President Chessman explains what capital outlay projects are.

2. Discussion

- a. Sen. Montoya motions to strike the misspelling of endowment in line 77.
- b. Sen. Montoya motions to insert the word endowment between policy and bill under article 4 subsection E.

3. Bill #6F passes 3-0-0

4) Closing

a. Members of the Committee

- i. Vice President Chessman: I just want to say good job today guys. I know it's kind of a rough transition period. But you all did great. I think it's a great learning curve for everyone. And you're all gonna get it just fine. You're doing great. You picked it up so quickly, so don't stress. Don't get nervous. You're gonna do find just let me know if you have any questions. I'd be happy to talk about parly pro anytime where you can reach out to Attorney General Peacock but whichever one of us you want to. I yield

b. Vice Chair

c. Chair

- i. Chair Gurule: So thanks, everybody for coming. I was really good to get that experience in learning parly pro and we'll get more and more experienced that as we submit more bills. If you have any ideas for bills reach out to me or Vice President Chessman or Pro Tempore Schmitz and everyone have a nice rest of the night

5) Adjournment

- a. Chair adjourns the meeting at 6:31 p.m.



## **ASUNM OUTREACH & EVENTS MINUTES**

SEPTEMBER 6<sup>TH</sup>, 2023

6:00PM

SUB JEMEZ

**Sydney Moore**

Chair

**Alfred  
Achusim**  
Member

**Miriam  
Barba**  
Member

**Adrianna  
Casaus**  
Vice Chair

**Bailey  
Rutherford**  
Member

**Luke  
Torres**  
Member

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### 1) Opening

- a. Call to Order
  - i. Chair calls meeting to order at 6:02pm.
- b. Land Acknowledgment
  - i. Chair Moore: Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache - since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.
- c. Roll Call
  - i. 5 Senators present, 0 absent.
- d. Approval of Minutes
  - i. Chair entertains motion to approve last meeting's minutes.
    1. Seconded and passed.
- e. Approval of Agenda
  - i. Chair entertains motion to approve this meeting's agenda.
    1. Seconded and passed.

### 2) Preliminary Business

- a. Chair
  - i. Chair Moore: Goals for the meeting. Plan everything for the semester. The earlier we plan the easier the events will go.
- b. Vice Chair
- c. Members of the Committee
- d. Public Comment



- e. Media
- 3) Old Business
- 4) New Business
  - a. Future Tabling
    - i. Chair Moore: Tabling Tuesdays. One O&E Senator will table in the SUB every Tuesday with another senator who's no O&E to practice and promote tabling.
    - ii. Sen. Rutherford - who will schedule the tabling?
    - iii. Chair Moore: O&E will be scheduling the tables and other senators can sign up on availability
    - iv. Sen. Achusim: Can it be other than Tuesdays?
    - v. Chair Moore: Yes.
    - vi. Sen. Barba: Can it be used as office hours?
    - vii. Chair Moore: To be determined.
    - viii. Chair Moore: Ideal Goal is educating and informing the student body of ASUNM as a whole, Show students what they are paying for, Getting ideas and attitudes of student body, Use Table Cloth, Promotional Items as an incentive.
  - b. Youth Outreach Discussion
    - i. Sen. Moore: District conferences, Not practical to visit physically, Possible promotional video, Plan to do a workshop at Central District, Partner with ASNMSU.
    - ii. Sen. Rutherford: Partnering with Agora, Confrence in Ruidoso, Presenting outside of promotional video, Has connections to the Gateway Process Director\*
    - iii. Sen. Casaus: Partnering and presenting with Schools, School Doing Self-Paced/Self-Planned Events, Gateway to ELL
    - iv. Sen. Moore: Mentorship Program in the works
    - v. Sen. Barba: Yields speaking time to Luke Torres.
    - vi. Luke Torres: Can you explain the partnership with ELL?
    - vii. Sen. Casaus: Creating a more competitive pool
    - viii. Sen. Barba: Concerned about out of state students, Possible partnering with CAMP
    - ix. Sen. Casaus: Possible new group that is not ELL
    - x. Sen. Moore: Possibly partnering with Regional Conference - June 16 - 20<sup>th</sup>
    - xi. Sen. Achusim: Possibly expanding ELL because it is already an established. Expand funding from ASUNM. Look to target more rural and out of state students.
  - c. ASUNM social media outreach discussion
    - i. Chair Moore: Goal for this program is to educate students, Engages student population. Insta, Tiktok, Facebook



- ii. Sen. Achusim: Market sensational aspect, More casual, Possible Street interviews
- iii. Sen. Rutherford: List of questions to answer: What is the judicial branch? (because as a member of ASUNM we feel uninformed) What is their job? Doesn't feel that they are present? How to run for ASUNM? How is ASUNM different compared to other orgs?
- iv. Sen. Barba: Partner with tabling to get questions from student body. Help people know what their money is going to. What does it mean to be apart of UNM. ASNMSU does Aggie point of view
- v. Sen. Casaus: Competitions, Polls, Consistency, Insta Takeovers
- vi. Sen. Achusim: Feels it is important to have a "script" or main points to hit everytime we do outreach Possibly Highlighting Art work: encourage students to highlight what students are proud of, Talent Show
- vii. Director of Communications Bagwell: Partnering with Resource Centers, Connections with program that already exists, Partnering with elections, Polls with elections - Identify what is working what is not working.
- viii. Sen. Rutherford: Yeilds speaking time to Luke Torres
- ix. Luke Torres: How many people voted in the election in the Spring? How can we promote that?
- x. Director of Communications Bagwell: 696 of Student Body (Senatorial) 1000+ (Presidential)
- xi. Luke Torres: Is there a way to increase this? How should we get the info to them? how to get them to follow?
- xii. Director of Communications Bagwell: Maybe promotion on media or in person polling.
- xiii. Chair Moore: Point of Clarification, legislation in the works about this.
- xiv. Sen. Casaus: Have students apply to be highlighted on their instagram. Tabling tuesdays - promote the socials.
- xv. Sen. Achusim: Scavenger Hunt, Give out prizes on instagram - incentive to come down to in person location.
- xvi. Director of Communications Bagwell: Point of Information, In person polling is available only if students vote. Point of Information, Agencies do prizes already, we can do it at a a higher level.
- xvii. Sen. Barba: Scavenger Hunt - COSAP did this with the egg Likes the idea of coming to the office - just concerned about time of students
- xviii. Sen. Casaus: Possible Giveaway for more followers





- xix. Sen. Achusim: More structure in the meetings, Possible Tabling schedule, Social media plan.
  - xx. Chair Moore: Big calendar for O&E going out this Friday  
Having meeting for social media this week - can assign tasks.
- d. Student Success Week - Dec 4<sup>th</sup> - 8<sup>th</sup>
- i. Chair Moore: Don't overwhelm yourselves. Past events: Goodie bags and schedule of events
  - ii. Sen. Barba: Grab and Go events, Canes foodtruck, Local Vendors, Fruitcups from Chamoy (support local business), Coloring books - partner with SUB to see if they have extra, Study habits workshop with incentive.
  - iii. Sen. Rutherford: Partnering with housing, Incentive to take a brain break, Evening time event - pizza, cookies, etc, game or movie night.
  - iv. Sen. Casaus: Food, Puppies, Coffee/Chai, Affirmation Cards, Carnival Games
  - v. Sen. Barba: RHA looking for collaborations! Present a plan to them
  - vi. Chair Moore: Everyone should take the lead on a day/activity by next meeting
- 5) Closing
- a. Members of the Committee:
    - i. Sen. Rutherford: Thanking Sen. Barba for her critical thinking.
    - ii. Director of Communications Bagwell: Love the ideas, and appreciates organization of our meetings.
  - b. Vice Chair:
    - i. Vice Chair Casaus: I know we all get the "Happening This Week at UNM" email. As a senator and as a member of O&E I really want to attend as much as possible to show that we support them and that we are truly part of the student body. This is my invitation to you all to join me in that. Just let me know!
  - c. Chair
    - i. Chair Moore: Everyone is doing great! Super schedule sent out this friday. Student success week dates finalized next meeting  
Try to attend many events - take the name of O&E senator to heart. Thanking Vice Chair Casaus for taking notes Next agenda will go out on September 16<sup>th</sup>.
- 6) Adjournment
- a. Chair adjourns meeting at 6:58 pm.