

3 **Legislative Action:**

4 Introduced by: Vice President K. Pacheco (A)(E), President I. May (A)(E), Director of
5 Communications D. Millan (A)(E), Sen. R. Romero-Salas (A)(S)(E), Sen. S. Carrillo (S), Sen. P.
6 Torres (S), Sen. M. Chessman (S)

7 1st Reading: Referred To: Steering & Rules
8 2nd Reading: Committee Action:
9 3rd Reading: _____ Senate Action: _____

10
11 **Executive Action:**

12 Approved Vetoed

13
14 _____
15 ASUNM President Date

16
17 Unsigned by the President on this ____ day of _____ 2022. Bill automatically becomes law.

18
19 **Legislative Response:**

20 Veto override vote taken: _____ Senate Action: _____

21
22 **Summary: Changes the duties of a Senator from holding two (2) weekly Office Hours and**
23 **twelve (12) semesterly Outreach Hours to one (1) weekly Office Hour, one (1) weekly**
24 **Outreach Hour, and eight (8) semesterly ASUNM Event Hours.**

25
26 Be it enacted by the Associated Students at the University of New Mexico that the following be
27 amended in (*Legislative Code*) of the ASUNM (*Law Book*):

28
29 Section 2. Duties of each a Senator serving on the ASUNM Senate

- 30
31 A. Each Senator is required to attend Standing Committee meetings and Full
32 Senate meetings for the entire duration of the meeting.
33 B. Each senator is required to hold at least ~~two (2)~~ **one (1)** Senatorial Office Hours
34 a week, which will be held in the ASUNM office. It is mandatory that each
35 Senator submit **proof of attendance for** their Office Hours **each** weekly. The
36 date and time of the submission will be at the discretion of the President Pro
37 Tempore each semester.
38 C. If a Senator is unable to complete their ~~office hours~~ **Office Hour** during their
39 stated times, they need to contact the President Pro Tempore before the
40 designated time of their ~~office hours~~ **Office Hour**. If a Senator is unable to
41 attend their Standing Committee meetings or Full Senate meetings, they need
42 to contact the President Pro Tempore at least twenty-four (24) hours before the
43 meeting is scheduled. The President Pro Tempore will then immediately notify

44 the committee chair and the Vice President of the senator's absence. In case of
45 an emergency, every effort should be made to contact the President Pro
46 Tempore within forty-eight (48) hours after the meeting or office hours, with a
47 written notification to excuse the absence.

48 D. Each Senator must be appointed by the President of the Senate to one of the
49 three Senate ~~standing~~ **Standing** Committees. Those committees are the Finance
50 Committee, Outreach & ~~Appointments~~ **and Events** Committee, and the
51 Steering and Rules Committee.

- 52 1. The Finance Committee shall refer to the ~~finance code~~ **Finance Code**
53 and ASUNM Constitution for all financial responsibilities.
- 54 2. The Outreach and ~~Appointments~~ **Events** Committee shall be
55 responsible for the following outlined duties as well as what is outlined
56 in the ASUNM Constitution.

57 a. ~~Appointments~~

58 i. ~~All appointees for the positions of Chief of Staff,~~
59 ~~Attorney General, Director of Communication, Director~~
60 ~~of Diversity, Equity, and Inclusion, Student Service~~
61 ~~Agency Executive Directors, and Student Court Justices~~
62 ~~will be interviewed by the Outreach and Appointments~~
63 ~~Committee. All other appointees for positions may be~~
64 ~~interviewed at the discretion of the committee.~~

65 a. ~~The appointee must attend the meeting in person~~
66 ~~or send another student to represent them at the~~
67 ~~committee hearing.~~

68 b. ~~The appointee must inform the Outreach and~~
69 ~~Appointments Committee Chair at least three (3)~~
70 ~~days prior to the committee meeting if another~~
71 ~~student will be representing them at the~~
72 ~~committee hearing.~~

73 c. ~~The appointee may not send an ASUNM Senator~~
74 ~~to represent them at the committee hearing.~~

75 ii. ~~All appointees will be required to submit an application~~
76 ~~specific to their desired position, cover letter and~~
77 ~~resume.~~

78 a. ~~If one or more of the documents is not presented~~
79 ~~to the Outreach and Appointments Committee,~~
80 ~~the appointee will not be approved until all~~
81 ~~documents are received by the Outreach and~~
82 ~~Appointments Committee.~~

123 for final approval by the Senate as outlined in the
124 Legislative Code Article III, Section 2, A, ii is
125 followed.

126 ~~b.~~ a. Outreach.

127 i. The Outreach and ~~Appointments~~ **Events** Committee
128 shall be responsible for making and posting content for
129 any dedicated ASUNM Senate social media accounts,
130 under the guidance of the Chair, and for beginning the
131 planning of specific ASUNM Senate town hall
132 initiatives.

133 ii. Further outreach responsibilities are outlined in the
134 ASUNM Constitution and are under the discretion of the
135 committee and the President Pro Tempore.

136 3. The Steering and Rules Committee shall be responsible for what is
137 outlined in the ASUNM Constitution.

138 E. Senators will also serve on Student Service Agencies as appointed by the
139 President of the Senate.

140 1. Senators must contact their Student Service Agency at the beginning of
141 each semester to establish meeting times, support opportunities, and
142 provide financial assistance. Senators must continue to communicate
143 throughout their term with their assigned agency. One (1) Senator from
144 each agency shall report to Full Senate regarding the agency.

145 F. The office of the Vice President will assign a list of chartered student
146 organizations to each Senator. Senators must attempt to contact their student
147 organizations within two (2) weeks of receiving the list.

148 1. Senators must provide their assigned student organizations with the
149 Senate ~~o~~Office ~~h~~Hours published by the office of the Vice President.

150 G. The office of the Vice President will assign each Senator to different Resource
151 Centers. Senators must conduct a monthly meeting with a representative from
152 their respective Resource Center starting in the month they receive their
153 sponsoring Resource Center. Senators must coordinate these meetings with the
154 appropriate Joint Council representative, if applicable.

155 1. Senators must contact their Resource Center and the appropriate Joint
156 Council representative, if applicable, at the beginning of each semester
157 to establish meeting times and support opportunities. Senators must
158 continue to communicate throughout their term with their assigned
159 Resource Center and the appropriate Joint Council representative, if
160 applicable.

161 2. If a student service department on campus would like representation,
162 they shall make a request in writing with the Vice President.

163 H. Each Senator is required to complete a minimum of ~~twelve (12)~~ **one (1)**
164 Outreach ~~hours~~ **Hour a week**, with the exception of the Senators of the
165 Outreach and Appointments Committee, who are required to complete sixteen
166 ~~(16) Outreach hours~~. It is mandatory that each Senator submit **proof of**
167 **attendance for** their Outreach ~~hours~~ **Hour each week**. The time and date of
168 **the submission** will be at the discretion of the President Pro Tempore each
169 semester.

170 1. Hours are broken down into the following categories:

171 a. ~~Four (4) ASUNM Event Hours~~

172 i. ~~Four (4) hours, completed either together or separately,~~
173 ~~spent at an ASUNM approved outreach event, including~~
174 ~~but not limited to Student Service Agency hosted events,~~
175 ~~Senate planned outreach events, Executive planned~~
176 ~~outreach events, or any other outreach event deemed~~
177 ~~acceptable by the President Pro Tempore~~

178 b. ~~Four (4) UNM Community Hours~~

179 i. ~~Four (4) hours, completed either together or separately,~~
180 ~~spent doing any activity in line with the definition of a~~
181 ~~senatorial outreach hour at a non-ASUNM sanctioned~~
182 ~~event.~~

183 e. ~~Four (4) Discretion Hours~~

184 i. ~~Four (4) hours, completed either together or separately,~~
185 ~~completed in an outreach event of the Senator's own~~
186 ~~choosing including but not limited to the above approved~~
187 ~~events, or any outreach event consistent with the~~
188 ~~definition of an outreach hour found in the Definitions~~
189 ~~Code.~~

190 1. By the end of each semester, a Senator is to have completed a
191 minimum of:

192 a. **Fourteen (14) Outreach Hours, completed either together or**
193 **separately, spent doing any activity in line with the**
194 **definition of a Senatorial Outreach Hour.**

195 i. **Each Senator is to meet with each of their assigned**
196 **student organizations at least one (1) time.**

197 a. **A Senator will make contact with each student**
198 **organization to attend one of their meetings or**
199 **schedule an alternate meeting a maximum of**
200 **three (3) times. In the event a student**
201 **organization does not respond or declines a**
202 **meeting, the Senator shall report their attempted**

- 203 **contacts to the President Pro Tempore.**
- 204 **ii. Each Senator is to meet with their assigned Resource**
- 205 **Center at least one (1) time each semester.**
- 206 **b. Eight (8) ASUNM Event Hours, completed either together**
- 207 **or separately, spent at an ASUNM approved outreach event.**
- 208 **i. Events include but are not limited to Student Service**
- 209 **Agency hosted events and meetings, Senate planned**
- 210 **outreach events, Executive planned outreach events, or**
- 211 **any other outreach event deemed acceptable by the**
- 212 **President Pro Tempore.**
- 213 ~~2. The additional four (4) hours required of Outreach and Appointment~~
- 214 ~~Senators will consist of two (2) ASUNM Event Hours and two (2)~~
- 215 ~~UNM Community Hours.~~
- 216 2. Senators are each required to complete ~~four (4)~~ **seven (7)** Outreach
- 217 ~~h~~**H**Hours by the onset of Fall or Spring Break to avoid disciplinary
- 218 action. The remaining ~~eight (8)~~ **seven (7)** ~~h~~**H**Hours must be completed by
- 219 the final Full Senate meeting of the semester.
- 220 ~~a.~~ Outreach and Appointment Senators must complete their
- 221 additional four (4) hours by the final Full Senate meeting.
- 222 I. Senators may be appointed to boards and committees. Senators that have
- 223 accepted a position in any of the preceding governing bodies are required to
- 224 attend all meetings for the boards and committees to which they have been
- 225 appointed.
- 226 J. If a Senator fails to comply with the duties of their office which include but are
- 227 not limited to, regular attendance of office hours, committee meetings, Senate
- 228 meetings appointed board meetings, appointed committee meetings, or
- 229 outreach hours along with the proper submission of Office and Outreach
- 230 Credits at the Senate Pro Tempore's discretion, that Senator will face proper
- 231 disciplinary action as outlined by the Senator Accountability Code and the
- 232 ASUNM Constitution.